



ONTARIO LACROSSE REFEREES ASSOCIATION

Memo

TO: Ontario Lacrosse Referees Association (OLRA)
CC: Frank Lawrence, OLA VP of Officiating (OLA)
From: Andrew Ecclestone, OLRA President
Date: March 11, 2015

RE: Criminal Record Checks (CRC)

At the 2015 OLRA Annual General Meeting, OLRA board members expressed an interest in having an external/third party Privacy Officer to adjudicate the process of referee CRCs and to act as a liaison between the OLRA and OLA. In response to this, the OLRA Executive and OLA have approved a Privacy Officer for the 2015 season that will be responsible for the due diligence associated with the OLA CRC Policy (<http://ontariolacrosse.com/content/2015OLACriminalRecordChecks.pdf>).

The OLRA is pleased to announce the appointment of Charles Hillier as the OLRA Privacy Officer. Charles is a practicing lawyer, brings years of experience, and has been active in the lacrosse community of Essex County for several years.

Just to provide you with further clarification since the OLRA AGM, the OLRA Executive provides the following guidance to all OLRA members.

- Referees over the age of 18 in 2014 are required to submit a sealed CRC (Vulnerable Sector), or a receipt acknowledging they are awaiting a CRC, upon entering a 2015 clinic.
- Following each clinic, CRCs are forwarded to the OLRA Privacy Officer and processed according to the OLA CRC Policy.
- A record of approved CRCs will be maintained by the OLRA Privacy Officer, for the purpose of due diligence and since individuals will not be required to resubmit another CRC until 2019 season.
- If you only submitted a CRC receipt at your clinic, you can submit your CRC at any other clinic (preferred) or mail your CRC to Charles Hillier (2345 Central Avenue, Windsor, Ontario, N8W 4J1).
- Referees failing to submit a valid CRC prior to the 2015 season will be notified that they cannot be assigned games and will not be considered members in good standing until a CRC is submitted.

If you have any further questions regarding the OLA CRC Policy or OLRA Privacy Officer process, please contact your appropriate OLRA Sector Representative or myself.

A handwritten signature in black ink, appearing to read 'Andrew Ecclestone'.

Andrew Ecclestone
OLRA President