

**POSITION:** Ontario Lacrosse Association (OLA) Officiating Coordinator

**APPLICATION DEADLINE:** January 24, 2024

**REPORTS TO:** Executive Director

**EMPLOYMENT TYPE:** Full-time including evenings and weekends; one-year contract with opportunity to extend

**EMPLOYMENT LOCATION:** Located in the Toronto area, with annual events throughout the province

**OVERVIEW:**

The Ontario Lacrosse Association (OLA) is the nationally-recognized organization for the administration of the sport of lacrosse in the province of Ontario, with a membership base of over 20,000 players, coaches, officials and volunteers. The position will support the officiating programs of the organization under the guidance of the Executive Director.

**CORE SKILLS:**

- Strong understanding of OLA procedures, policies, and strategic direction
- Strong understanding of OLA leagues and club structures
- Strong oral and written communication skills, along with critical thinking abilities and high attention to detail
- Strong understanding of the importance of sport's brand image and official lines of professional, consistent and clear communication to members

**TECHNICAL AND PROGRAM DEVELOPMENT:**

- Strong understanding of the officiating pathways and minimum officiating requirements within each sector
- Familiarity and experience with the NOCP's educational program and the requirements to officiate lacrosse
- Commitment to encouraging lifelong learning opportunities for officials within the OLA and lacrosse
- High level familiarity with the sport of lacrosse, including rules and game play, game situations, supervision and evaluation, ethical decision-making, Rowan's Law, modified contact rules for entry level opportunities, and officiating certification
- Ability to coordinate Officiating Clinics and Professional Development Opportunities on an ongoing basis
- Ability to coordinate and deliver introductory community opportunities in regions throughout the province as assigned, including community introduction and education-based introduction to officiating lacrosse
- Ability to coordinate and deliver specialty programming in connection with OLA programs
- Ability to manage budgeted expenditures within the portfolio

**ADDITIONAL RESPONSIBILITIES:**

- Ability to work independently and take on initiatives under the framework of the OLA's strategic plan
- Ability to handle multiple tasks and prioritize appropriately to meet critical deadlines
- Ability to work flexible hours including evenings and weekends as scheduled, with varying workloads during the contract period
- Other responsibilities or ad hoc projects as assigned by the Executive Director

**QUALIFICATIONS:**

- Graduation from a university/college program (preferred fields of study include public relations, business/sport management, or similar fields), or equivalent proven experience in a comparable Provincial Sports Organization role for not less than two years
- Demonstrated knowledge of officiating initiatives including a biography of involvement
- Demonstrated experience with oversight of and responsibility for officiating programs

**COMPENSATION:** Salary to be negotiated commensurate with experience. Position includes a laptop and expenses in accordance with organization policy.

**ELIGIBILITY:** Compliance with OLA policies and procedures, including information privacy policy, confidentiality policy,

screening policy and other applicable requirements. Applicants must be legally entitled to work within Canada and possess a valid driver's license.

**TO APPLY:** Forward your cover letter, resume and sample portfolio to the attention of the OLA's HR Committee at [hr@ontariolacrosse.com](mailto:hr@ontariolacrosse.com) with the subject line "Officiating Lead Position" no later than January 24, 2024.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.